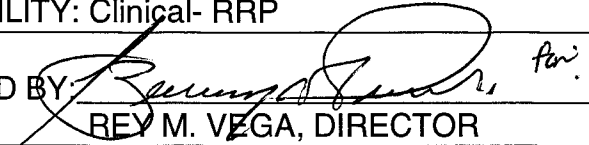


Guam Behavioral Health and Wellness Center		
TITLE: Requesting Assistance from Local Police	POLICY NO.: CL-RP-35	PAGE: 1
APPLICABILITY: Clinical- RRP	REFERENCES:	
APPROVED BY:  REY M. VEGA, DIRECTOR	EFFECTIVE: 08/21/2015	REVISED:

**DEFINITIONS:**

1. Absent without Leave (AWOL): When consumers are missing from the facility or do not return from an out-on-pass at the agreed time.
  
2. Urgent Request:
  - a. When there is a genuine and immediate risk of self-harm and injury to any person, a person is violent towards the staff, co-consumer or any other person
  - b. When a person is causing significant damage to property and if not contained may cause further damage
  - c. When a person is believed to have committed a criminal offence,
  - d. When a person present is armed with any weapon
  - e. When there are other parties present who pose a threat, or are abusive or violent towards the staff or any other person
  
3. Missing Person: A person who has disappeared and whose status as alive or dead cannot be confirmed as his or her location and fate are not known.

**PROCEDURE:**

Urgent Requests:

- A. Call 911
  
- B. Respond to the questions asked by the operator. Be prepared to explain the situation, including:
  - a. The immediate safety threat level
  - b. What the person is saying and doing
  - c. If the person is affected by alcohol or drugs
  - d. If weapons are present
  - e. Who is present
  - f. The location of the incident (for example: at the residential facility, in an inpatient facility)
  
- C. Document the police officer's name, the conversation that ensued and the police report number in the Log Book and include this information in the incident report.

Absence without Leave (AWOL)

- A. If a consumer is missing, staff shall conduct a search inside and outside the home before calling the Police.

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- B. If the consumer is not found, staff will initiate basic enquiries (i.e. calling friends, family etc.) to determine the consumer's likely whereabouts before contacting Police.
- C. The guardian shall be notified.
- D. If the consumer failed to return to the home after an agreed period of leave, the Lead Psych Tech will contact the lead provider immediately. The lead provider will consult with the Lead Psych Tech about the mental status of the consumer prior to leaving the facility, to determine how long to wait before calling the Police.
- E. The Lead Psych Tech will call the Police to report the consumer as a "missing person".
  - a. Call the police station nearest to where the police are needed.
  - b. Request to speak to the duty sergeant or senior member in charge at the time.
  - c. Be prepared to explain the situation, including the type and urgency of assistance requested (i.e., to apprehend an involuntary consumer, locate a missing individual)
  - d. Have the identifying information about the person readily available including their name, physical description, dress, and age.
- F. If the missing consumer is located by staff or returns to the facility, the RRP staff will immediately inform the Police.

When the consumer is located:

- A. If the consumer returns to the facility or Police find the consumer, RRP staff is responsible for transporting the consumer to the main facility for an assessment by the AIU nurses.
- B. Police will only assist in returning the consumer to the main facility if the consumer meets the involuntary admission criteria to AIU including they are violent or potentially violent, may be a danger to the public and/or are likely to be an immediate danger to themselves or if the consumer is court ordered to the facility.
  - a. If the consumer meets the criteria for involuntary admission to AIU, the procedure shall be initiated.
- C. If the missing consumer is found in a public place and refused to return to the RRP, the RRP supervisor shall be notified.

Transportation for Admission to AIU/CIU:

- A. If a consumer is a danger to his/herself and/or others, but RRP staff cannot provide the transportation due to safety concerns, staff shall consult with the

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Charge Nurse to determine if the consumer meets involuntary admission criteria, if yes, call the Police.

- a. Upon arrival the Police will initiate the involuntary admission procedure, as appropriate.
- B. If the consumer does not meet the involuntary admission criteria, RRP staff shall use de-escalation techniques until the consumer is calm enough to be transported to AIU/CIU by RRP staff.